



SKILLS FOR SUCCESS
Fall 2026

ENROLL IN AN ENGLISH LANGUAGE CLASS!

**This class is free and open to
CSEA-represented NYS employees.
Other CSEA-represented employ-
ees may enroll as space permits.**

Enroll now through the [Statewide Learning Management System \(SLMS\)](#) with the SLMS CLASS CODE or use our application form on the back.



English for Speakers of Other Languages 2 (ESOL 2)

This class is one day per week for six weeks.
Attendance is required all days.

This course builds on ESOL 1, which you are encouraged to take first. In this class, you will continue to practice reading, writing, speaking, and listening in the English language. You must have a basic understanding of the English language.

Course Details

CSEA METROPOLITAN REGION 2

CSEA Metropolitan Region Office, NYC
125 Maiden Ln. New York, NY 10038

Thursdays | 9:00 a.m. - 4:30 p.m.

September 17, 24, October 1, 8, 15 & 22, 2026

SLMS CLASS CODE: P_OE_R2_6546

For more information, scan or click the QR code to visit our website or contact:
(800) 253-4332 Option 1 • advisors@nyscseapartnership.org

EMPLOYEE APPLICATION FORM

Please print or type

Employee Name (Please print clearly):

New York State Government Employees: Please provide your employee identification number (NYS EMPLID is 9 characters long, begins with "N," and can be found on your paystub, located to the left of "Pay Rate")

NYS EMPLID: N _____

Local Government, School Districts, State Authorities, or Private Sector CSEA-represented Employees: Please provide your CSEA ID (the CSEA ID is 10 characters long and can be found on your CSEA membership ID card)

CSEA ID: _____

Job Title:

Agency:

Email Address (work):

Email Address (personal):

Negotiating Unit for NYS Government Employees (check one): 02/ASU 03/OSU 04/ISU 47/DMNA
– OR –

CSEA-represented Employees in Local Government, School Districts, State Authorities, or Private Sector (check NS):

NS = Non-state CSEA-represented

Best Phone Number to Reach You:

Can we text this number?

Yes

No

Please note: If you are attending classes on your official pass day, you are not required to obtain your supervisor's approval.

Classes are held on my official pass day. Therefore, no supervisory approval is required.

Reasonable Accommodation: Yes, I require a reasonable accommodation to participate in this course. Please contact me for further information.

SUPERVISOR'S APPROVAL

I agree to grant the above employee the release time, without charge to leave credits, to attend the entire course.

NOTE: All Adult Education Basics courses are held in a multi-skill level classroom environment. It may benefit participants to take a course more than once or take additional courses. The Partnership will notify participants when they test out of a course.

Supervisor's Name and Job Title

Supervisor's Signature

Supervisor's Email

Supervisor's Phone Number

Date

COURSE INFORMATION

COURSE TITLE

COURSE DATES (Participants must commit to attend all classes)

**English for Speakers
of Other Languages 2
(ESOL 2)**

Each class is 7.5 hours.

Thursdays | 9:00 a.m. - 4:30 p.m.

September 17, 24, October 1, 8, 15 & 22, 2026

SLMS CLASS CODE: P_OE_R2_6546

TWO WAYS TO ENROLL:

1. Enroll through the [Statewide Learning Management System \(SLMS\)](#) with the SLMS CLASS CODE, or
2. Enroll with this application. Fax: (518) 486-1989 OR Email: learning@nyscseapartnership.org