

**APPLICANT INFORMATION**

Please print or type.

**Name**

**Signature**

**New York State Government Employees**, please provide your employee identification number (NYS EMPLID is 9 characters long, begins with "N," and can be found on your paystub, located to the left of "Pay Rate").

**NYS Employee Identification Number or ID number:** N \_\_\_\_\_

**Local Government, School Districts, State Authorities, or Private Sector CSEA-represented Employees**, please provide your CSEA ID (the CSEA ID is 10 characters long and can be found on your CSEA membership ID card).

**CSEA ID:** \_\_\_\_\_

**Negotiating Unit**

**New York State Government Employees (circle one):**

- 02** = Administrative Services Unit (ASU)
- 03** = Operational Services Unit (OSU)
- 04** = Institutional Services Unit (ISU)
- 05** = Professional, Scientific & Technical (PS&T)\*
- 06** = Management/Confidential (M/C)\*
- 47** = Division of Military & Naval Affairs (DMNA)

Other \_\_\_\_\_

\* As space permits.

**Non-state CSEA-represented Employee** – If Local Government, School District, State Authority, or Private Sector CSEA-represented employee, check here .

**Current Job Title**

**Grade**

**Name of Agency or Organization**

**Facility**

**Day Phone**

**Email Address (Must provide at least one)**

Home:

Work:

**Reasonable Accommodation:** All participants are welcome. If you have a disability and need an accommodation, check here . A Partnership staff member will contact you for further information.

**COURSE INFORMATION**

<b>Webinar Title</b>	<b>Date</b>	<b>SLMS Class Code</b>
1.		
2.		
3.		
4.		

**SUPERVISOR APPROVAL**

By signing this application I grant this employee release time, without charge to leave credits, to attend the webinar(s).

Supervisor Name (Print or Type)

Supervisor Signature

Supervisor Email

Supervisor Phone Number

Date

Email to: [learning@nyscseapartnership.org](mailto:learning@nyscseapartnership.org). Fax to: (518) 486-1989 or (518) 473-0056. Or mail to: NYS & CSEA Partnership Corporate Plaza East – Suite 502, 240 Washington Ave. Ext. Albany, NY 12203

**NOTE:** Course registration deadlines are approximately two weeks before the first day of the webinar.