



Steps for Management and CSEA Leaders to Request a Course

Step 1.

Jointly assess the workforce development and training needs of the agency/facility and its CSEA-represented NYS employees.

Step 2.

Determine if there is an existing Partnership course or program/service that meets the needs of the targeted audience. If the topic of interest is not listed, contact the Partnership to discuss the particular agency or workforce needs.

Step 3.

Submit a joint [Worksite Training Application](#) to the Partnership, signed by appropriate CSEA and management representatives.

NYS & CSEA
Partnership