



NYS & CSEA
Partnership

2023-2024

Commercial Driver's License (CDL)

A Statewide Targeted Tuition Program for
CSEA-represented NYS Employees

Applications must be received by March 31, 2024

Commercial Driver's License (CDL)



What is it?

The Commercial Driver's License (CDL) Statewide Targeted Tuition Program helps CSEA-represented NYS employees pay for relevant training.



Who's Eligible?

CSEA-represented NYS employees (ASU/02, OSU/03, ISU/04 or DMNA/47) receiving a NYS paycheck when applying for this benefit are eligible.



How Many Targeted Tuition Benefits Can I Receive?

You can receive up to **two** targeted benefits (vouchers or reimbursements) per program year. One targeted benefit can cover a CDL training course up to \$1,220.



Are Other Tuition Benefits Available?

Yes. **Two** standard tuition benefits may be combined with your two targeted tuition benefits (each up to \$1,220) for a total of **four** benefits. Standard tuition benefits do not have to be used for CDL courses. However, you may choose to use them to cover more of the CDL training costs if needed. Tuition costs over the maximum provided are your responsibility.



How Do I Apply for Standard Tuition Benefits?

Complete and submit a Tuition Benefits Application Form available on our website at www.nyscseapartnership.org. You may also connect with a Partnership Advisor at (800) 253-4332 (*Option 1*) or advisors@nyscseapartnership.org.

Statewide Targeted Tuition Program



Is the Licensing Exam (Road Test) Covered?

Yes. In addition to the tuition vouchers or reimbursements, you may apply for a Certification and Licensure Exam Fee Reimbursement for the knowledge and skills exam.

You may receive up to \$350 for an unlimited number of exams taken during the program year of **April 1, 2023 to March 31, 2024**. You will be reimbursed, whether or not you pass the exam, after submitting the required documentation.

Only the exams are covered, not the license itself.



Do I Need Supervisory Approval?

You do not need supervisory approval to **apply** for these benefits. Supervisory approval is required, however, to attend a course during work hours without charge to accruals. You do not need supervisory approval to attend a course during non-working hours.



How Does it Work?

The schools listed in this brochure offer CDL training courses.

Voucher schools agree to accept a voucher as payment, up to \$1,220 per voucher, in place of payment from you for tuition. The school will bill the Partnership for your tuition.

Reimbursement schools offer CDL courses and have been approved by the Partnership to reimburse you after you pay for and complete the course. You may also use the reimbursement option if you previously paid for training at a voucher school.



How Do I Get Started?

Find a relevant course that is in session at some point during the program year of **April 1, 2023, and March 31, 2024**. Complete and submit the enclosed application form based on the type of benefits you are requesting (voucher or reimbursement). *Applications must be received by March 31, 2024.*

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Apply for Vouchers

- Step 1** Contact one or more schools in this catalog or visit their website for course information.
- Step 2** Complete and return the application form provided in this brochure. You may return it via mail, fax, or email. *Be sure to include the school's name and code.*
- Step 3** Receive your voucher(s) in the mail.
- Step 4** Register for your course with the school.
- Step 5** Give your voucher(s) to the school. Be sure to sign the Release Statement, which gives the school permission to bill the Partnership.



Statewide Targeted Tuition Program

Apply for Reimbursement



Step 1

Contact one or more schools in this brochure or visit their website for course information. If you want to attend a school not on the list, please contact us to be sure the school is accredited. You can reach our educational advisors at advisors@nyscseapartnership.org or (800) 253-4332 (*Option 1*).

Step 2

Complete the application form provided in this brochure. You may return it to us via mail, fax, or email. *Be sure to include the school's name and use "TRP" as the school code.*

Step 3

Receive your Tuition Reimbursement Approval Form(s) in the mail.

Step 4

Register and pay the school for your course. Do NOT give the TRP approval form to the school.

Step 5

After paying for and completing your course, return the Tuition Reimbursement Approval Form to the Partnership with the required documentation. An account statement detailing charges and sources of payment and a completion report is required for reimbursement. Please note, if you withdraw from your course when using a TRP, you will not be reimbursed. You will be reimbursed if you complete your course but are not successful.

Apply for a Certification and Licensure Exam Fee Reimbursement

Step 1

Contact a Partnership advisor at (800) 253-4332 (*Option 1*) or email advisors@nyscseapartnership.org.

Step 2

Provide the advisor with the date you took or will take your exam.

Step 3

After paying for and completing the exam, provide proof of payment and proof of exam completion to the Partnership for reimbursement. You will be reimbursed, pass or fail, after submitting the required documentation.

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Are These Benefits Taxable?

In general, job-related educational assistance benefits are not taxable, with the following clarifications:

- Currently no tax withholding is required on educational assistance benefits provided to employees up to a \$5,250 limit during the calendar year.
- Educational assistance benefits that exceed \$5,250 may be taxable unless they can be excluded as a “working fringe benefit.”
- All Certification and Licensure Exams are taxable regardless of the dollar amount.

These exemptions can change yearly. **If educational assistance benefits from the Partnership alone or combined with tuition assistance from other NYS agencies exceed \$5,250 in a calendar year, applicable income tax will be withheld from your December paychecks.**

Please speak to your accountant or tax advisor for further guidance.

Questions?

We're here to help! Connect with a Partnership advisor at (800) 253-4332 (*Option 1*) or email advisors@nyscseapartnership.org.



CSEA LONG ISLAND REGION 1 - Use TRP for the School Code if you paid for tuition at a voucher school.

School/Organization and Location	CDL Class	School Code	Website	Phone
Vouchers or Reimbursements				
Commercial Driver Training, Inc. (West Babylon, NY)	A & B	276-N	www.cdtschool.com	(631) 206-6224
Nassau Community College (Garden City, NY)	A	497-N	www.ncc.edu/continuingeducation/workforcedevelopment/cdl_training.shtml	(631) 572-7472
Reimbursement Only				
Accurate Driving School (Franklin Square, NY and Freeport, NY)	A & B	TRP	www.accuratedrivingschoolny.com	(516) 328-2022 (Franklin Square) (516) 442-4484 (Freeport)
Precision Driving School CDL, Inc. (Brentwood, NY)	A & B	TRP	www.precisiondrivingcdl.com	(631) 300-4444
Victor's CDL Services, Inc. (Medford, NY)	A & B	TRP	www.victorscdl.com	(631) 205-0022

CSEA METROPOLITAN REGION 2 - Use TRP for the School Code if you paid for tuition at a voucher school.

School/Organization and Location	CDL Class	School Code	Website	Phone
Vouchers or Reimbursements				
Hostos Community College (Bronx, NY)	A & B	402-N	www.campusce.net/hostoswdce/Course/Course.aspx?c=427	(718) 518-6719
Sunny Truck Driving School (Flushing, NY)	A & B	TRP	www.sunnytruckdrivingschool.com	(718) 353-6745
Reimbursement Only				
Al Sorano's Professional Truck Driving School (Bronx, NY)	A & B	TRP	www.soranodrivingschool.com/training	(718) 547-3000
Atlas Driving School, LLC (Queens, NY)	B	TRP	www.atlasdrivingschool.org/commercial-bp-s-lessons.html	(718) 521-1379
Bronx Driving School Corp. (Bronx, NY)	A & B	TRP	www.bronxdriving.com	(718) 409-1632
Colwell's Auto Driving School, Inc. (Bronx, NY)	B	TRP	www.colwellsdrivingschool.com/#CDL	(718) 547-1674

Note: Employees are advised to access the links above with current versions of Google Chrome or Microsoft Edge browsers. Using alternate browsers may result in error messages.

CSEA METROPOLITAN REGION 2 (CONTINUED)

School/Organization and Location	CDL Class	School Code	Website	Phone
Reimbursement Only				
Elegant Driving School, Inc. (Bronx, NY)	A & B	TRP	www.elegantdrivingschool.com/home.html	(718) 466-7717
Ferrari Driving School, Inc. (Astoria, NY)	A & B	TRP	www.ferraridrivingschool.com	(718) 278-6679
New York Commercial Driving School Corp. (Manhattan, NY)	A & B	TRP	www.nydsCorp.com/?page_id=555	(212) 927-0007
Northside Driving School LTD (Queens, NY)	A & B	TRP	www.northsidedrivingschool.com/cdl-permit	(718) 418-0342
Prime Time Driving School, Inc. (Brooklyn, NY)	B	TRP	www.primetimedrivingschool.com	(718) 859-8526
Red Hook on the Road (Brooklyn, NY)	B	TRP	www.bwiny.org/red-hook-on-the-road/overview	(718) 237-4846
Shore Driving School, Inc. (Queens, NY)	A & B	TRP	None	(718) 738-9300
Sky Auto Driving School (Bronx, NY)	B	TRP	www.skyautodrivingschool.com/cdl-packages	(718) 716-2178 (Marion Ave) (718) 618-0017 (Jerome Ave)
Technic Driving School, Inc. (Brooklyn, NY)	A & B	TRP	www.technic-driving-school-inc.business.site	(718) 282-7792
Totally Cool Driving School (Queens, NY)	B	TRP	www.totallycooldriving.com/cdl.htm	(718) 206-2900
Training for Safety Driving School (Queens, NY)	B	TRP	www.trainingforsafetydriving-school.com/CDLcourse.php	(718) 274-8950
US Mule, Inc. (Brooklyn, NY)	A & B	TRP	www.drivingschoolcdl.com/services/cdl-school	(929) 302-2122

Statewide Targeted Tuition Program for Commercial Driver's License (CDL)

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CSEA SOUTHERN REGION 3 - Use TRP for the School Code if you paid for tuition at a voucher school.

School/Organization and Location	CDL Class	School Code	Website	Phone
Vouchers or Reimbursements				
Brown's Auto Driving School (Wappinger's Falls, NY)	A & B	726-N	www.browns-cdl.com	(845) 297-6222
Commercial Driver Training, Inc. (Hurley, NY)	A & B	276-N	www.cdtschoolkingston.com	(845) 443-7287
Dutchess School of Driving (Hopewell Junction, NY)	A & B	351-N	www.dutchessschoolofdriving.com/site	(845) 226-6700
Rockland BOCES (West Nyack, NY)	B	206-N	www.rocklandboces.org/adult-education-business-services/professional-and-continuing-education	(845) 348-3500
Rockland Community College (Suffern, NY)	A	554-UN	https://sunyrockland.edu/community/workforce-development-and-community-courses/csa/pathway-for-business-and-professional-studies	(845) 574-4518
Ulster County CC (Stone Ridge, NY)	A & B	689-UN	www.sunyulster.edu/continuing_education/driving-safety/motorcycle-bus.php	(845) 687-5000
Westchester Community College (Valhalla, NY)	B	701-UN	www.sunywcc.edu/locations/yonkers/eoc/program-and-course-offerings-eoc	(914) 606-6600
Reimbursement Only				
Atlantic Coast Driver Training, Inc. (New Windsor, NY)	A & B	TRP	www.atlanticcoastny.com/cdl-classes/1805107	(845) 567-9288
Golden Crown Driving School (White Plains, NY)	B	TRP	www.goldencrowndriving.com/cdl-tractor-trailer-school-bus-truck	(914) 949-0419
Heritage Auto School, Inc. (New Rochelle, NY)	A & B	TRP	www.heritagecdlschool.com/cdl-training	(914) 246-0759
Kerry Professional Driving School, LLC (Middletown, NY)	A & B	TRP	www.kerrypps.com/cdl.html	(845) 343-3432
Putnam Professional School of Driving (Brewster, NY)	A & B	TRP	www.truckingschoolbrewster.com/commercial-drivers-license	(845) 279-8686

Statewide Targeted Tuition Program for Commercial Driver's License (CDL)

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CSEA CAPITAL REGION 4 - Use TRP for the School Code if you paid for tuition at a voucher school.

School/Organization and Location	CDL Class	School Code	Website	Phone
Vouchers or Reimbursements				
The CDL School, Inc. (Menands, NY)	A & B	272-N	www.cdlschool.com/	(518) 427-8000
Washington-Saratoga-Warren BOCES (Hudson Falls, NY and Saratoga Springs, NY)	A & B	208-N	www.etaprogram.org/apps/pages/commercialdriving	(518) 746-3555 (Hudson Falls) (518) 581-3555 (Saratoga)
Reimbursement Only				
Champlain Valley Educational Services - CV Tec BOCES (Plattsburgh, NY and Mineville, NY)	A	TRP	www.cves.org/cv-tec/cvtec-adult-education-programs/commercial-drivers-license-cdl-a-tractor-trailer-driving-school/	(518) 561-0100 ext. 238
Teamsters Local 294 Training School (Albany, NY)	A	TRP	www.teamsterslocal294.org/?-zone=/unionactive/view_page.cfm&page=CDL20TRAINING20	(518) 489-5436

CSEA CENTRAL REGION 5 - Use TRP for the School Code if you paid for tuition at a voucher school.

School/Organization and Location	CDL Class	School Code	Website	Phone
Vouchers or Reimbursements				
Delaware-Chenango-Madison-Otsego BOCES (Norwich, NY and Sydney Center, NY)	A & B	131-N	www.filecabinet4.eschoolview.com/28401854-9FA1-429A-8225-E5E9BAF5CF7E/CDLTraining.pdf	(607) 335-1210
Greater Southern Tier BOCES (Elmira, NY)	A & B	209-N	www.gstboces.org/adulted/cdl.cfm	(607) 739-7905
Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES (Watertown, NY)	B	721-N	www.boces.com	(315) 779-7200
Mohawk Valley Community College (Utica, NY)	A	482-UN	/www.mvcc.edu/cced/tractor-trailer.php	(315) 702-5474
Oswego BOCES (Fulton, NY)	A & B	191-N	www.citiboces.org/Page/833	(315) 593-9400
Otsego Northern Catskills BOCES (Millford, NY)	B	192-N	www.oncboces.org/CDLBDiving-Course.aspx	(607) 431-2562
SUNY Canton (Canton, NY)	A	626-UN	www.canton.edu/crest/cdl.html	(315) 386-7838

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CSEA CENTRAL REGION 5 (CONTINUED)

School/Organization and Location	CDL Class	School Code	Website	Phone
Reimbursement Only				
Cayuga/Onondaga BOCES (Auburn, NY)	A & B	TRP	www.cayboces.org/Page/40	(315) 253-4899
Sage Truck Driving School (Endicott, NY and Binghamton, NY)	A & B	TRP	www.sageschools.com/training/cdl-training-programs	(315) 334-7793
Teamsters Local 317 Driving School (Syracuse, NY)	A	TRP	www.teamsterslocal317.org/?zone=/unionactive/view_article.cfm&HomeID=248917&page=31720Driving-20School	(315) 471-4164 ext. 16

CSEA WESTERN REGION 6 - Use TRP for the School Code if you paid for tuition at a voucher school.

School/Organization and Location	CDL Class	School Code	Website	Phone
Vouchers or Reimbursements				
Alfred State College for Community Education & Training (Alfred, NY)	A & B	608-N	www.alfredstate.edu/ccet/business-and-industry-training/cdl	(607) 587-4017
Cattaraugus-Allegany BOCES (Olean, NY)	A & B	265-N	www.caboces.org/education/wdcl/drive	(716) 376-8211
Erie 2 CC BOCES (Ashville, NY)	A & B	368-U	www.e2ccb.org/AdultEducation.cfm?subpage=1005865	(716) 805-3155
Genesee/Livingston/Steuben/Wyoming BOCES (Batavia, NY)	A & B	158-N	www.gvboces.org/adulted.cfm?-subpage=984436	(585) 344-7704
Monroe 2-Orleans BOCES (Rochester, NY)	B	235-N	www.monroe2cwd.edu/commercial-driver-licensing-school-bus-driver-certification/	(585) 349-9100

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CSEA WESTERN REGION 6 (CONTINUED)

School/Organization and Location	CDL Class	School Code	Website	Phone
Reimbursement Only				
Buffalo CDL Training Institute (Amherst, NY)	A & B	TRP	www.buffalocdl.net/index.htm	(716) 843-2000
Canandaigua Driving School (Farmington, NY)	A & B	TRP	www.canandaiguadrivingschool.com/commercial-license-training	(585) 742-2303
Stevens Driving School LLC (West Seneca, NY)	A & B	TRP	www.stevensdrivingschool.com/stevens-truck-school	(716) 674-2340

OUTSIDE OF NEW YORK STATE - Use TRP for the School Code if you paid for tuition at a voucher school.

School/Organization and Location	CDL Class	School Code	Website	Phone
Vouchers or Reimbursements				
None				
Reimbursement Only				
Allstate Commercial Driver Training School (Seymour, CT)	A & B	TRP	www.allstatetraining.com	(800) 246-9567
Driving Academy (Linden, NJ)	A & B	TRP	www.cdldrivingacademy.com	(908) 525-3609
New England Tractor Trailer Training School (Bridgeport, CT)	A & B	TRP	www.nettts.com	(800) 333-2888

NOTE: If you cannot find a specific school on this list, contact a Partnership advisor to request a review for reimbursement eligibility.



www.nyscseapartnership.org • (518) 486-7814 (Press Option 1) or (800) 253-4332 (Press Option 1)
advisors@nyscseapartnership.org

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To be eligible to apply, you must be a NYS employee in the ASU/02, OSU/03, ISU/04, or DMNA/47 bargaining units who has received a NYS paycheck at the time the application is received by the Partnership (after first paycheck and before last paycheck). **Applications submitted during this application period must be used for courses that are in session during this application period (April 1, 2023 - March 31, 2024).**

NYS EMPLID: N OR

The NYS EMPLID can be found on your paystub. CSEA ID # can be found on your CSEA membership ID card.

CSEA ID #:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip code: _____

Best contact phone number: () _____ Ext. _____ NYS Agency Name: _____

Email address: _____

Please complete both school code boxes below if the tuition cost of your CDL course exceeds \$1,220. All applications must be received, not postmarked, by March 31, 2024.

DO NOT SEND PAYMENT/COMPLETION DOCUMENTATION AT THIS TIME.

Benefit 1: School Name: _____
Partnership School Code: _____

Benefit 2: - School Name: _____
Partnership School Code: _____

Course Name: _____

Course Start Date: _____

Course Cost: _____

Date: _____

Save and Email the Completed Application as an Attachment to:

tuitionapplications@nyscseapartnership.org

Fax: (518) 486-1989 **Call:** (800) 253-4332 (Option 1) with any questions

Mail: Corporate Plaza East – Suite 502, 240 Washington Avenue Extension Albany, New York 12203

[Click here if you have a disability that requires a reasonable accommodation in order to participate in a course.](#)



Corporate Plaza East - Suite 502
240 Washington Ave. Ext.
Albany, NY 12203
(800) 253-4332 (*Option 1*)
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