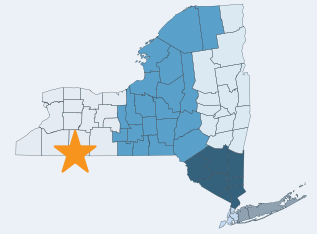


SKILLS FOR SUCCESS

Free Courses for CSEA-represented Employees



CSEA Western
Region 6



Carpentry Advanced

Letchworth State Park, Castile
March 5 & 6, 2025 | 9:00 a.m. - 4:30 p.m.
SLMS CLASS CODE: P_OE_R6_6067



Grammar and Punctuation Workshop

SUNY Brockport, Brockport
April 16, 2025 | 9:00 a.m. - 4:30 p.m.
SLMS CLASS CODE: P_OE_R6_6048



Building Better Work Relationships

Western New York DDSO, West Seneca
April 30, 2025 | 9:00 a.m. - 4:30 p.m.
SLMS CLASS CODE: P_OE_R6_6038



Effective Problem Solving

Western New York DDSO, West Seneca
May 1, 2025 | 9:00 a.m. - 4:30 p.m.
SLMS CLASS CODE: P_OE_R6_6039



Air Conditioning and Refrigeration Advanced

Western New York DDSO, West Seneca
May 1 & 2, 2025 | 9:00 a.m. - 4:30 p.m.
SLMS CLASS CODE: P_OE_R6_6084

Workforce Development Competencies Key



Computer Skills and
Technology



Critical Thinking,
Problem-Solving, and Math



Interpersonal and Customer
Relations



Professionalism
and Self-Management



Trades, Safety, and Risk
Management



Verbal and
Written Communication

Spring 2025 Courses Enroll Now!

Enroll through the Statewide Learning
Management System (SLMS) or by
using the application on the back.

Scan the QR code to search the
entire course catalog online.



APPLICANT INFORMATION

Please print or type.

Name	Signature
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New York State Government Employees, please provide your employee identification number (NYS EMPLID is 9 characters long, begins with "N," and can be found on your paystub, located to the left of "Pay Rate").

NYS Employee Identification Number or ID number: N _____

Local Government, School Districts, State Authorities, or Private Sector CSEA-represented Employees, please provide your CSEA ID (the CSEA ID is 10 characters long and can be found on your CSEA membership ID card).

CSEA ID: _____

<p>Negotiating Unit New York State Government Employees (select one):</p> <p>02 = Administrative Services Unit (ASU) 03 = Operational Services Unit (OSU) 04 = Institutional Services Unit (ISU) 05 = Professional, Scientific & Technical (PS&T)* 06 = Management/Confidential (M/C)* 47 = Division of Military & Naval Affairs (DMNA)</p> <p>Other _____</p> <p>* As space permits.</p> <p>Non-state CSEA-represented Employee – If Local Government, School District, State Authority, or Private Sector CSEA-represented employee, check here <input type="checkbox"/></p>	Current Job Title	Grade
	Name of Agency or Organization	
	Facility	
	Day Phone	
	Email Address (Must provide at least one)	

Home: _____

Work: _____

Reasonable Accommodation: All participants are welcome. If you have a disability and need an accommodation, check here . A Partnership staff member will contact you for further information.

COURSE INFORMATION

Course Title	Date	SLMS Class Code
1.		
2.		
3.		
4.		

SUPERVISOR APPROVAL

By signing this application I grant this employee release time, without charge to leave credits, to attend the course(s).

Supervisor Name (Print or Type)	Supervisor Signature	
Supervisor Email	Supervisor Phone Number	Date

Email to: learning@nyscseapartnership.org. Fax to: (518) 486-1989 or (518) 473-0056. Or mail to: NYS & CSEA Partnership
Corporate Plaza East – Suite 502, 240 Washington Ave. Ext., Albany, NY 12203

NOTE: Course registration deadlines are approximately two weeks before the first day of the class.