

PART A - APPLICANT INFORMATION

Identify a project coordinator. Include signatures from both the labor and management representative.

| | |
|---|---|
| Grant Information | Grant Number <i>(Partnership Use Only)</i> |
| Agency | |
| NYS Police | |
| Facility | |
| NYS Police Headquarters | |
| CSEA Region | |
| 4 | |
| CSEA Local Number | |
| 697 | |
| Grant Category (select one) | |
| <input type="checkbox"/> Break/Lunchroom Improvement | |
| <input checked="" type="checkbox"/> Employee Recognition Anticipated Event Date: 09/13/26 | |
| <input type="checkbox"/> Wellness and Health Education | |
| <input type="checkbox"/> Working Conditions | |
| <input type="checkbox"/> Special Projects | |

| Bargaining Unit Name | Number of CSEA-represented employees in each bargaining unit to benefit |
|----------------------|---|
| ASU | 8 |
| ISU | 3 |
| OSU | 14 |
| DMNA | |
| Total | 25 |

PART A - APPLICANT INFORMATION CONTINUED

| Project Coordinator (select one) | | |
|--|---|---|
| <input type="checkbox"/> Management Representative | <input type="checkbox"/> CSEA Local President | <input checked="" type="checkbox"/> Other |
| Name | | |
| Donna Osborne | | |
| Title | | |
| Executive VP | | |
| Address | | |
| 1220 Washington Ave, Bldg 22 Albany, NY 12226 | | |
| Phone | | |
| 888-888-8888 | | |
| Email | | |
| donna.osborne@troopers.ny.gov | | |

PART A - APPLICANT INFORMATION CONTINUED

| Labor-Management Contact Information | |
|---|---|
| Management Representative Someone who can obligate and speak on behalf of the State, the agency, and facility or location. | CSEA Local President This is the CSEA Local President. In instances where the President is on any extended leave, the Executive Vice President would be allowed to sign. If the CSEA Local is an administrativeship, the Regional President can sign. |
| Name | Name |
| Mary Peterson | Lisa Patel |
| Title | CSEA Local Number |
| Captain | 697 |
| Address | Address |
| 1220 Washington Ave, Bldg 22 Albany, NY 12226 | 1220 Washington Ave, Bldg 22 Albany, NY 12226 |
| Phone | Phone |
| 888-888-8888 | 888-888-8888 |
| Email | Email |
| mary.peterson@troopers.ny.gov | lisa.patel@troopers.ny.gov |
| By signing and submitting this application, the management representative and the CSEA Local President noted above certify that: <ol style="list-style-type: none"> 1. All information contained in this application is accurate and complete. 2. The assessment and development of this grant request has been a joint collaboration. 3. The management representative and CSEA Local President will be involved in all aspects of project implementation and evaluation. | |
| Management Representative Signature | CSEA Local President Signature |
| | |
| Date 06/25/2026 | Date 06/16/2026 |




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PART B - AGENCY FISCAL OR PROCUREMENT STAFF

Identify who will make the purchase – an agency, along with the appropriate contact information and signature. The agency fiscal officer or procurement staff is the person who will oversee or delegate the procurement, reimbursement processes, and SFS activity. This could be someone with a procurement/fiscal or an administrative/clerical title.

| Agency Fiscal or Procurement Staff | |
|--|-----------------|
| Name | |
| Mark Nguyen | |
| Title | |
| Chief Finance Officer | |
| Address | |
| 1220 Washington Ave, Bldg 22 Albany, NY 12226 | |
| Phone | |
| 888-888-8888 | |
| Email | |
| mark.nguyen@troopers.ny.gov | |
| Signature of Agency Fiscal or Procurement Staff | |
| | Date 06/26/2026 |

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It is the policy of the State of New York to provide for and promote equal opportunity in employment and equal access to all programs and services without discrimination on the basis of age, race, color, creed, national origin, military status, sex, sexual orientation, gender identity or expression, disability (including pregnancy-related disability or condition), predisposing genetic characteristics, marital/familial status, status as a victim of domestic violence, or prior arrest/criminal conviction record.

PART C – PROJECT NARRATIVE

Explain the full scope of the project. Answer all questions and fields. Attach additional sheets if necessary.

1. Project Description

Provide a brief summary of the grant proposal, including an overview of the requested items and their purpose.

This grant will allow awards to be purchased to show appreciation for years of excellent work and service of CSEA-represented employees to the NYS Police. It is hard to find dedicated, skilled employees. Those being honored have gone above and beyond during their years here at NYSP.

2. Needs Assessment Process

Explain the process used to determine the need for this grant proposal.

NYS Police and CSEA Local 697 leadership met to discuss the outstanding dedication of CSEA-represented employees with many years of service to the NYS Police.

3. Project Benefits

Explain how you anticipate this project will benefit both your CSEA-represented NYS employees and your agency/facility.

An employee recognition event will be held on September 13th to honor these employees and distribute the awards. This will serve as a token of gratitude from labor and management to our employees continued dedication and service.

PART D2 SECTION 1 – PARTICIPANT/AWARDEE LIST ONLY FOR EMPLOYEE RECOGNITION

Calculated totals will appear on the last page: Part D2 Section 2 – Summary & Approval. The HR representative or designee must sign there to confirm the eligibility of employees and again after grant approval to confirm the attendance/receipt of awards for each employee.

Reimbursement is based on the number of individuals in receipt of an award/meal and the maximum cost per person (see Category Limitations in the QWL Guidelines), not the total number eligible.

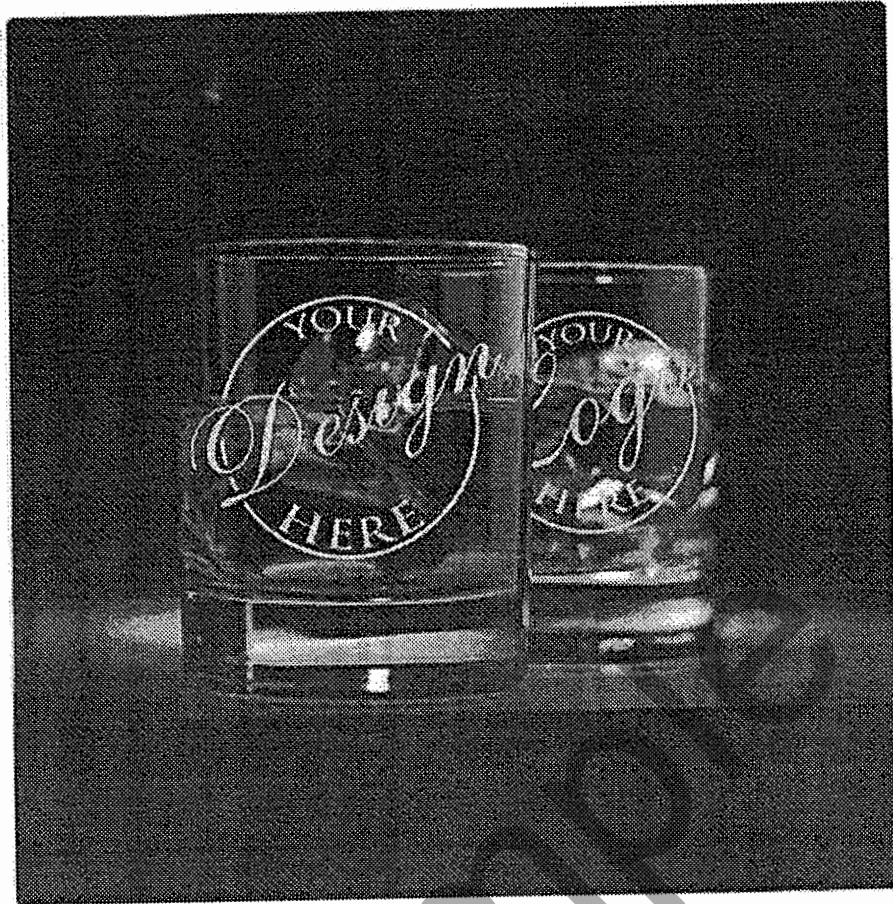
| NAME OF AWARDEE <i>(Include eligible guests)</i> | CSEA BU | AWARD TYPE | AWARD COST | AWARD REIMB | MEAL COST | MEAL REIMB | TOTAL COST | TOTAL REIMB | ATTENDANCE/ RECEIPT Y/N (FOR AFTER APPROVAL) |
|---|------------|-------------------|---------------|----------------|--------------|---------------|---------------|----------------|--|
| <i>Example: Reese Derby</i> | ISU | 10 Yrs - glasses | \$37.99 | \$35.00 | \$12.00 | \$12.00 | \$49.99 | \$47.00 | |
| Sal Saprano | ISU | 10yrs-glasses | \$16.99 | \$35.00 | \$ | \$ | \$16.99 | \$16.99 | |
| Lydia Miles | ISU | 10yrs-glasses | \$16.99 | \$35.00 | \$ | \$ | \$16.99 | \$16.99 | |
| Patrick McKenna | ISU | 15yrs-name plate | \$29.99 | \$40.00 | \$ | \$ | \$29.99 | \$29.99 | |
| Randall Kelly | ASU | 15yrs-name plate | \$29.99 | \$40.00 | \$ | \$ | \$29.99 | \$29.99 | |
| Betty Palmer | OSU | 15yrs-name plate | \$29.99 | \$40.00 | \$ | \$ | \$29.99 | \$29.99 | |
| Frank Kazzo | OSU | 15yrs-name plate | \$29.99 | \$40.00 | \$ | \$ | \$29.99 | \$29.99 | |
| Robert Bonsall | OSU | 15yrs-name plate | \$29.99 | \$40.00 | \$ | \$ | \$29.99 | \$29.99 | |
| Tammy Hess | OSU | 15yrs-name plate | \$29.99 | \$40.00 | \$ | \$ | \$29.99 | \$29.99 | |
| Dale Sayres | OSU | 20yrs-docking st. | \$39.95 | \$45.00 | \$ | \$ | \$39.95 | \$39.95 | |
| Michael Lister | OSU | 20yrs-docking st. | \$39.95 | \$45.00 | \$ | \$ | \$39.95 | \$39.95 | |
| Marie Smith | ASU | 20yrs-docking st. | \$39.95 | \$45.00 | \$ | \$ | \$39.95 | \$39.95 | |
| Katy Johnson | OSU | 20yrs-docking st. | \$39.95 | \$45.00 | \$ | \$ | \$39.95 | \$39.95 | |
| Catharine Harrison | ASU | 20yrs-docking st. | \$39.95 | \$45.00 | \$ | \$ | \$39.95 | \$39.95 | |
| Jessica McDaniel | ASU | 20yrs-docking st. | \$39.95 | \$45.00 | \$ | \$ | \$39.95 | \$39.95 | |
| Scott Abbott | OSU | 20yrs-docking st. | \$39.95 | \$45.00 | \$ | \$ | \$39.95 | \$39.95 | |
| Reese Derby | OSU | 20yrs-docking st. | \$39.95 | \$45.00 | \$ | \$ | \$39.95 | \$39.95 | |
| Colton Jackson | ASU | 20yrs-docking st. | \$39.95 | \$45.00 | \$ | \$ | \$39.95 | \$39.95 | |
| Jennifer Stanwick | OSU | 20yrs-docking st. | \$39.95 | \$45.00 | \$ | \$ | \$39.95 | \$39.95 | |
| Amy Braverman | OSU | 30yrs-desk clock | \$49.99 | \$60.00 | \$ | \$ | \$49.99 | \$49.99 | |
| Floyd Weaver | ASU | 35yrs-bottle 2-1 | \$66.36 | \$75.00 | \$ | \$ | \$66.36 | \$66.36 | |
| Victor Kolasinski | OSU | 35yrs-bottle 2-1 | \$66.36 | \$75.00 | \$ | \$ | \$66.36 | \$66.36 | |
| PAGE SUBTOTAL | | | \$796.13 | \$970.00 | \$ | \$ | \$796.13 | \$796.13 | |

PART D2 SECTION 2 – SUMMARY & APPROVAL PARTICIPANT/AWARDEE LIST ONLY FOR EMPLOYEE RECOGNITION

The HR representative or designee must sign here to confirm the eligibility of employees and again after grant approval to confirm the attendance/receipt of awards for each employee. Reimbursement is based on the number of individuals in receipt of an award/meal and the maximum cost per person (see Category Limitations in the QWL Guidelines), not the total number eligible.

| NAME OF AWARDEE <i>(Include eligible guests)</i> | CSEA BU | AWARD TYPE | AWARD COST | AWARD REIMB | MEAL COST | MEAL REIMB | TOTAL COST | TOTAL REIMB | ATTENDANCE/ RECEIPT Y/N (FOR AFTER APPROVAL) |
|--|---------|------------------|------------|-------------|-----------|------------|------------|-------------|--|
| <i>Example: Reese Derby</i> | ISU | 10 Yrs - glasses | \$37.99 | \$35.00 | \$12.00 | \$12.00 | \$49.99 | \$47.00 | |
| Boyd Reid | ASU | 35yrs-bottle 2-1 | \$ 66.36 | \$ 75.00 | \$ | \$ | \$66.36 | \$ 66.36 | |
| Stacie Westwood | OSU | 35yrs-bottle 2-1 | \$ 66.36 | \$ 75.00 | \$ | \$ | \$66.36 | \$ 66.36 | |
| Casey Langer | OSU | 35yrs-bottle 2-1 | \$ 66.36 | \$ 75.00 | \$ | \$ | \$66.36 | \$ 66.36 | |
| Paula Preston | ASU | 35yrs-bottle 2-1 | \$ 66.36 | \$ 75.00 | \$ | \$ | \$66.36 | \$ 66.36 | |
| | | | \$ | \$ | \$ | \$ | \$ | \$ | |
| | | | \$ | \$ | \$ | \$ | \$ | \$ | |
| PAGE SUBTOTAL | | | \$265.44 | \$300.00 | \$ | \$ | \$265.44 | \$265.44 | |
| TOTAL with all previous pages added | | | \$1,061.57 | \$1,270.00 | \$ | \$ | \$1,061.57 | \$1,061.57 | |
| Shipping | | | \$17.32 | | \$ | | \$17.32 | \$17.32 | |
| Disposal or Removal Fee | | | \$ | | \$ | | \$ | \$ | |
| Other (example - logo set up fee, credit card fee, etc.) logo labels | | | \$14.87 | | \$ | | \$14.87 | \$14.87 | |
| Other | | | \$ | | \$ | | \$ | \$ | |
| GRAND TOTAL | | | \$1,093.76 | \$1,302.19 | \$ | \$ | \$1,093.76 | \$1,093.76 | |

| | |
|--|---|
| <p>FOR APPROVAL To be completed by the HR representative or designee Once you add digital signature(s) and save the file, you cannot make any further edits to the document. To that end, we recommend saving an unsigned version of the PDF to your files.</p> | <p>FOR REIMBURSEMENT (AFTER APPROVAL) To be completed by the Project Coordinator</p> |
| <p><input checked="" type="checkbox"/> I confirm the eligibility of the employees identified with this grant application.</p> <p>Print Name <u>Darcy Abrams</u></p> <p>Job Title <u>Human Resource Director</u></p> <p>Phone Number <u>888-888-8888</u></p> <p>Email <u>darcy.abrams@troopers.ny.gov</u></p> <p>Signature _____ Date <u>06/26/26</u></p> | <p><input type="checkbox"/> I confirm the attendance/receipt of awards for the employees identified with this form.</p> <p>Print Name _____</p> <p>Job Title _____</p> <p>Phone Number _____</p> <p>Email _____</p> <p>Signature _____ Date _____</p> |



10 yrs.
 \$16.99
 x 2

PersonalizedByIP

1,173 sales ★★★★★

Personalized Rock Glass | Personalized Whiskey Rock Glass | Laser etched Custom Rock whiskey Glass |

Laser engraved glass | Laser engraved

\$16.99

~~\$33.98~~

Low in stock

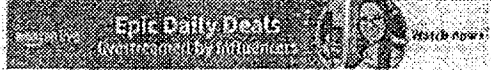
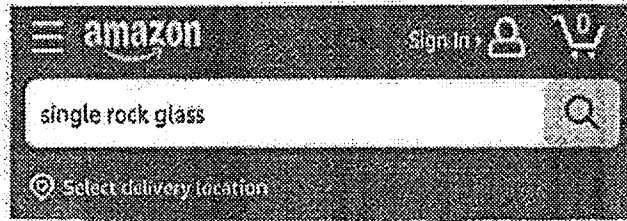
You save \$3.00 (15%)

Add your personalization

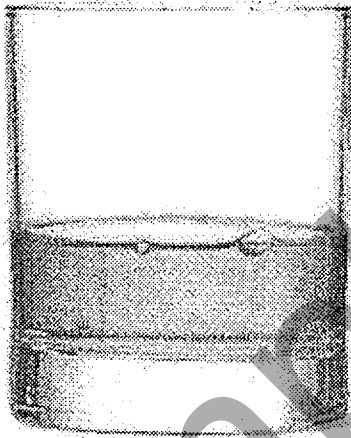
To personalize***

1. Please Enter your Text to engrave. Please choose your Font from font image
2. For custom logos please Message me and I usually respond you within 30 minutes.
3. Please reach out to me if any questions.





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Bormioli Rocco Italian Weighted Bottom Old Fashioned Whiskey
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Size: ▼

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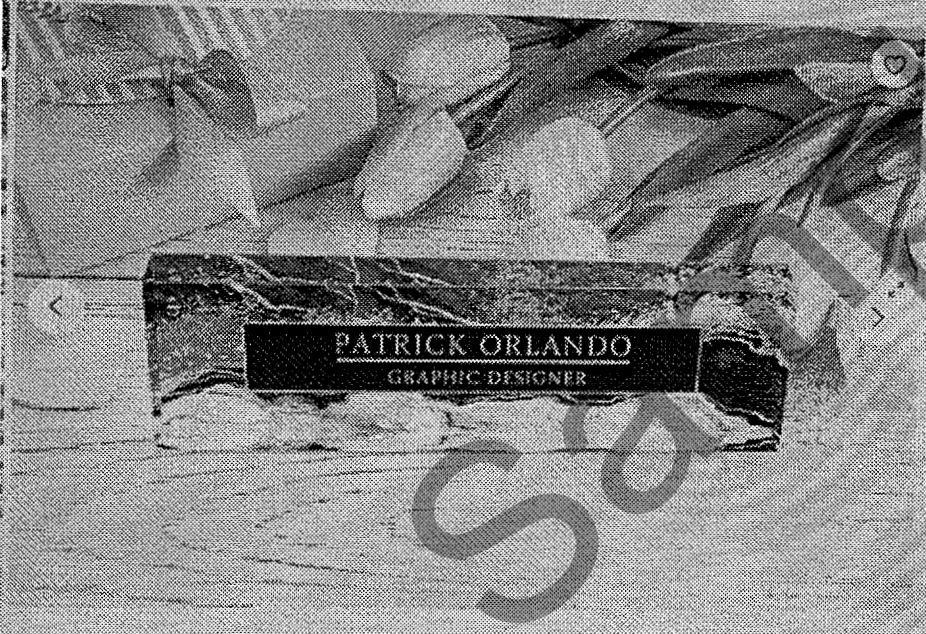
In Stock.

Qty: 1 ▼

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Office Desk Name Plate Teacher Gift
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29.99 ✓ in stock

Your Nameplate Design
Select an option

Font & Color
Select an option

Add your personalization
Please enter the recipient's name & the exact title (Optional)
I already have a recipient's name



11
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Reviews ★★★★★

Customers are raving! Multiple people gave 5 star reviews to this shop in the past 7 days.

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custom name plates 

Select delivery location

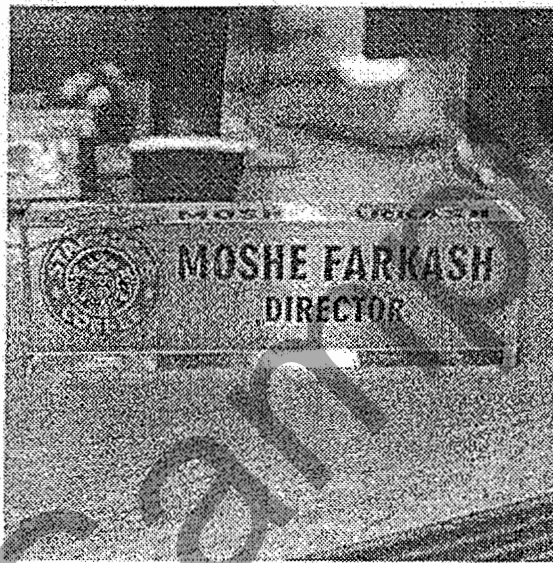
Holiday Deals

fire tvstick  ~~\$39~~ \$24.99 >

with Alexa Voice Remote Limited-time offer

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Artblox Office Desk Name Plate Personalized | Custom Name Plates for Desks with Your Logo On Clear Acrylic Glass - (8" x 2.5")



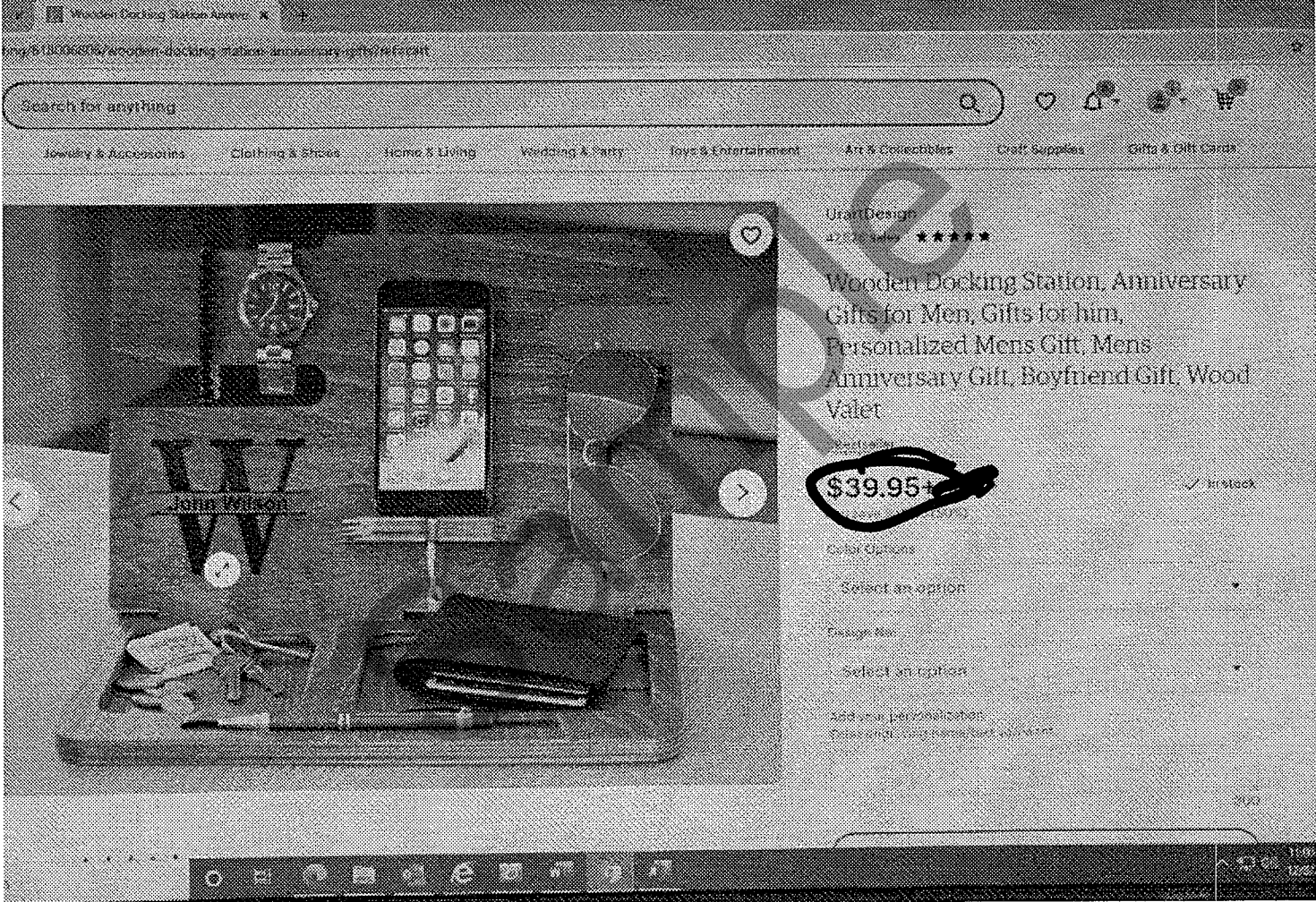
Color:
Clear+logo



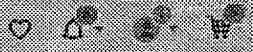
\$45⁹⁵

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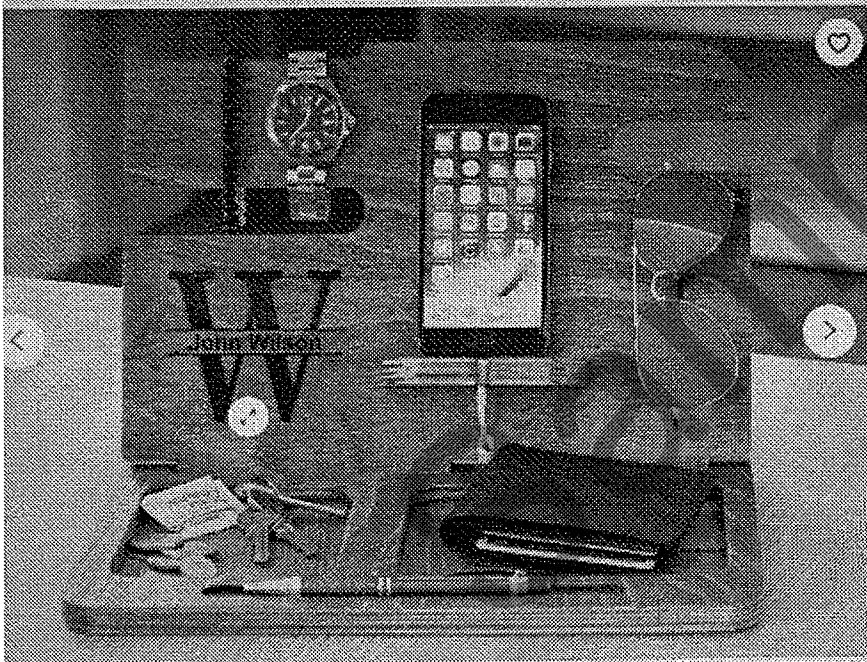
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4.9 (123 reviews) ★★★★★

Wooden Docking Station, Anniversary Gifts for Men, Gifts for him, Personalized Mens Gift, Mens Anniversary Gift, Boyfriend Gift, Wood Valet

~~\$49.95~~
\$39.95

✓ In Stock

Color Options

Select an option

Design No.

Select an option

Send your personalization
Color and font name, size and style

3/20

docking station organizer



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Custom Monogram Gifts for Men,
Engraved Wood Phone Docking Station...
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TESLYAR Wood Phone Docking Station Ash Key Holder Wallet
Stand Watch Organizer Men Husband Wife Anniversary Dad
Birthday Nightstand Purse Father Graduation Male Travel Idea
Gadgets

Amazon's Choice

for "custom docking station for men"



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& FREE Returns

ExecutiveGiftShope

Local seller 17,024 sales ★★★★★

Alex Rosewood and Glass Desk Clock With Photo Frame by Howard Miller - Customized Picture Frame Tabletop Clock

\$49.00

In stock

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Add your personalization (optional)

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Add to cart

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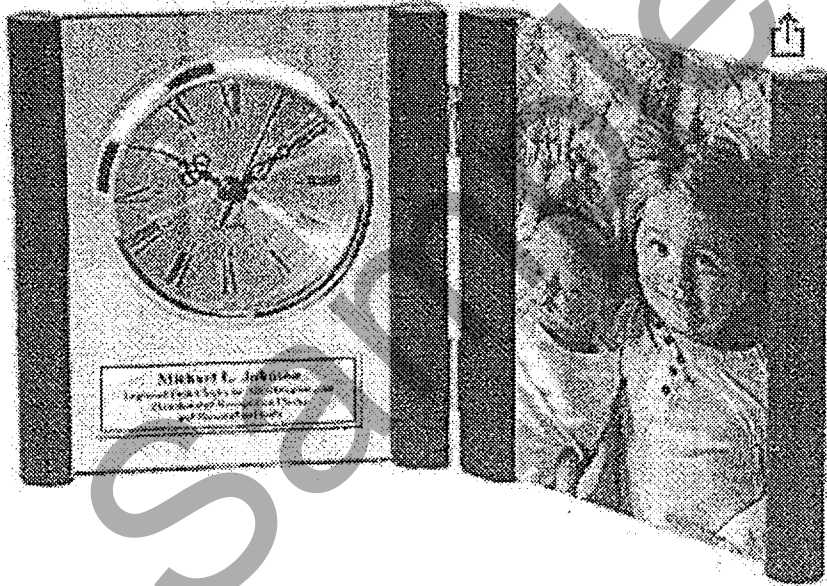
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Engraved Hinged Glass Book Clock Wood Posts Photo Frame
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\$69⁹⁹



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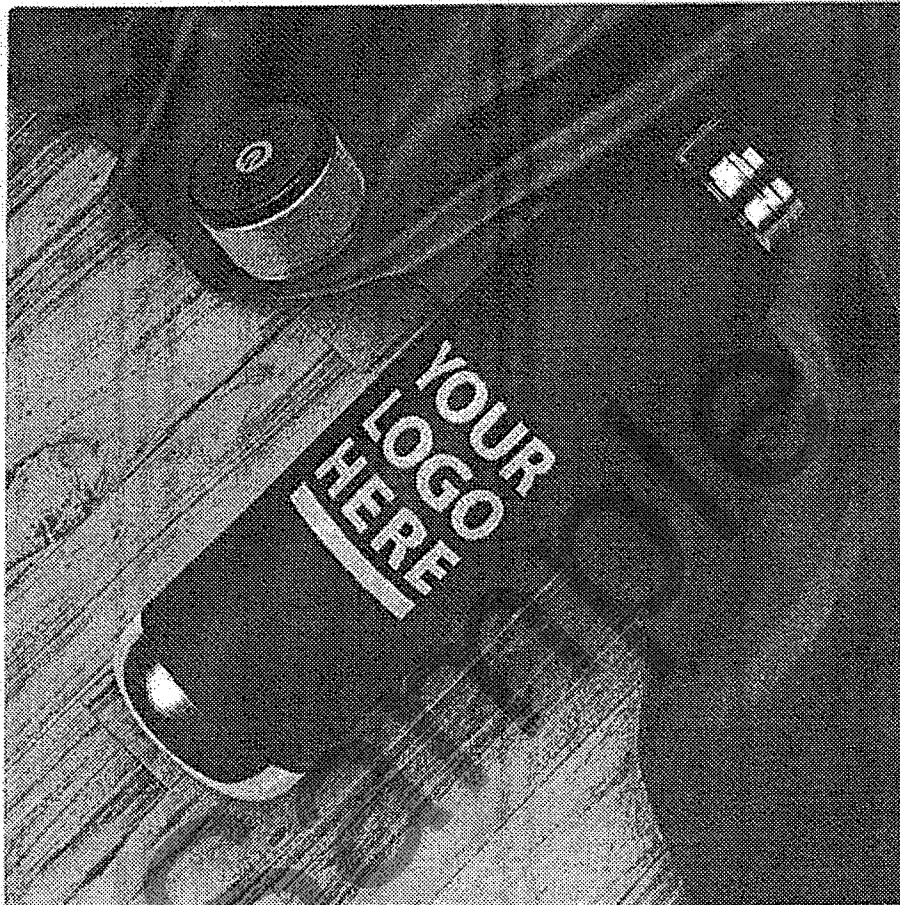
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12,999 sales | ★★★★★

Custom Water Bottle 2-in-1 personalized steel bottle and bluetooth speaker. Soundwave Copper Vacuum

Audio Bottle 22oz

\$66.36

In stock

Pay in 4 installments of \$16.59. Klarna. [Learn more](#)

Add your personalization (optional)


35th yrs. Etsy.com Anniversary




Hooray! This item ships free to the US.

Highlights



amazon Sign In 

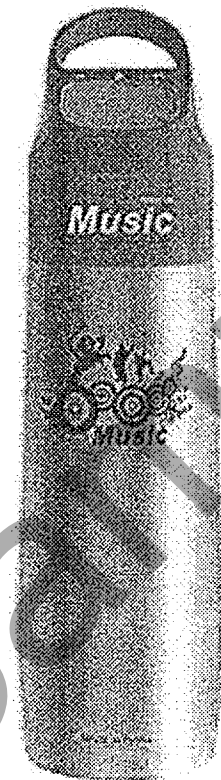
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QuiFit® QuiFit Motivational Galton Water Bottle - with Time Marker & Infuse...

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Brand: Wyld Things
Wyld Things 750ML Vacuum Insulated Sports Bottle with Rechargeable Bluetooth Speaker



Color:
gray



\$77.99

\$4.49 delivery: Dec 13 - 29

Select delivery location

Cart (1)



Pickup or delivery from store

as soon as Thursday

[Reserve a time](#)

LOGO

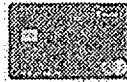


Avery Return Address Labels, Matte Clear, 2/3" x 1-3/4", Easy Peel, Inkjet, 600 Labels, 1.5¢/ea
Pickup or delivery only
Only 5 left

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1 +



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| | |
|--|------------------------|
| Subtotal (1 item) | \$8.88 |
| Below order minimum (less than \$35) | \$5.99 |
| Select delivery or pickup to view fees | Select |
| Taxes | Calculated at checkout |
| Estimated total | \$14.87 |

Sample

We'd love to hear what you think! [Give feedback](#)

Estimated total

\$14.87



CSEA 

LOCAL 697

NEW YORK STATE POLICE

Sample