

ASPIRING LEADERS

NYS & CSEA
Partnership

Free Leadership Course
for CSEA-Represented NYS Employees

COURSE INFORMATION

CSEA Southern Region 3

July 16 - 18, 2024

9:00 a.m. - 4:30 p.m.

National Purple Heart
Hall of Honor, 374 Temple
Hill Rd, New Windsor, NY
12553

SLMS Class Code:
P_OE_R3_5886

Professionalism and Self-
Management



Participants will receive a DiSC Self-Assessment to complete in advance of the course that will help them identify their leadership style. This is a three-day course; attendance is required all three days. Seats are limited to 30.



BEGIN THE JOURNEY TO BECOME A LEADER

Aspiring Leaders is a three-day, instructor-led course that will help attendees develop leadership skills for enhancing their ability to lead successful careers in New York State government. Course topics will address a wide range of workplace issues and professional development needs.

By the end of this course, participants will be able to:

- Employ leadership strategies that focus on self-awareness and motivation to coach employees through transitions.
- Apply principles of emotional intelligence to build effective relationships and teams.
- Prepare a team for success by setting clear, achievable goals that are aligned to the agency's mission and NYS code of ethics.



(800) 253-4332
www.nyscseapartnership.org

Accelerate your Future and Enroll Today!

Scan the QR code for more information on our website.
Enroll through the Statewide Learning Management
System (SLMS) or use the application on the back page.



APPLICANT INFORMATION

Please print or type.

Name	Signature
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New York State Government Employees, please provide your employee identification number (NYS EMPLID is 9 characters long, begins with "N," and can be found on your paystub, located to the left of "Pay Rate").

NYS Employee Identification Number or ID number: N _____

Local Government, School Districts, State Authorities, or Private Sector CSEA-represented Employees, please provide your CSEA ID (the CSEA ID is 10 characters long and can be found on your CSEA membership ID card).

CSEA ID: _____

Negotiating Unit New York State Government Employees (select one): 02 = Administrative Services Unit (ASU) 03 = Operational Services Unit (OSU) 04 = Institutional Services Unit (ISU) 05 = Professional, Scientific & Technical (PS&T)* 06 = Management/Confidential (M/C)* 47 = Division of Military & Naval Affairs (DMNA) Other _____ * As space permits.	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Current Job Title</td> <td style="width: 40%;">Grade</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black; padding-top: 5px;">Name of Agency or Organization</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black; padding-top: 5px;">Facility</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black; padding-top: 5px;">Day Phone</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black; padding-top: 5px;">Email Address (Must provide at least one)</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black; padding-top: 5px;">Home:</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black; padding-top: 5px;">Work:</td> </tr> </table>	Current Job Title	Grade	Name of Agency or Organization		Facility		Day Phone		Email Address (Must provide at least one)		Home:		Work:	
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Non-state CSEA-represented Employee – If Local Government, School District, State Authority, or Private Sector CSEA-represented employee, check here _____.

Reasonable Accommodation: All participants are welcome. If you have a disability and need an accommodation, check here _____. A Partnership staff member will contact you for further information.

COURSE INFORMATION

Course Title	Date	SLMS Class Code
1. Aspiring Leaders	July 16 -18, 2024	P_OE_R3_5886
2.		
3.		
4.		

SUPERVISOR APPROVAL

By signing this application I grant this employee release time, without charge to leave credits, to attend the course(s).

Supervisor Name (Print or Type)	Supervisor Signature	
Supervisor Email	Supervisor Phone Number	Date

Email to: learning@nyscseapartnership.org. Fax to: (518) 486-1989 or (518) 473-0056. Or mail to: NYS & CSEA Partnership Corporate Plaza East – Suite 502, 240 Washington Ave. Ext., Albany, NY 12203

NOTE: Course registration deadlines are approximately two weeks before the first day of the class.