

ASPIRING LEADERS

Free Leadership Course
for CSEA-Represented NYS Employees



BECOME A LEADER

This class is three days. Attendance is required all days.

This class will help you build leadership skills for a successful career in New York State government. You must complete a DiSC Self-Assessment before the class to identify your leadership style.

Seats are limited to 30 for each class.

By the end of this class, you will be able to:

- Employ leadership strategies that focus on self-awareness and motivation to coach employees through transitions.
- Apply principles of emotional intelligence to build effective relationships and teams.
- Prepare a team for success by setting clear, achievable goals that are aligned to the agency's mission and NYS code of ethics.

COURSE INFORMATION

Long Island Region 1

Hauppauge, NY
July 21, 22 & 23, 2026
9:00 a.m. - 4:30 p.m.

SLMS Class Code:
P_OE_R1_6418

Southern Region 3

Beacon, NY
April 21, 22 & 23, 2026
9:00 a.m. - 4:30 p.m.

SLMS Class Code:
P_OE_R1_6411

Capital Region 4

Albany, NY
March 24, 25 & 26, 2026
9:00 a.m. - 4:30 p.m.

SLMS Class Code:
P_OE_R4_6412

Central Region 5

North Syracuse, NY
June 23, 24 & 25, 2026
9:00 a.m. - 4:30 p.m.

SLMS Class Code:
P_OE_R4_6413

Western Region 6

Niagara Falls, NY
May 19, 20 & 21, 2026
9:00 a.m. - 4:30 p.m.

SLMS Class Code:
P_OE_R4_6414



(800) 253-4332
www.nyscseapartnership.org

Enroll through the Statewide Learning Management System (SLMS) or use the application on the back.

Enroll Today!



APPLICANT INFORMATION

Please print or type.

Name	Signature
-------------	------------------

New York State Government Employees, please provide your employee identification number (NYS EMPLID is 9 characters long, begins with "N," and can be found on your paystub, located to the left of "Pay Rate").

NYS Employee Identification Number or ID number: N _____

Local Government, School Districts, State Authorities, or Private Sector CSEA-represented Employees, please provide your CSEA ID (the CSEA ID is 10 characters long and can be found on your CSEA membership ID card).

CSEA ID: _____

<p>Negotiating Unit New York State Government Employees (select one):</p> <p>02 = Administrative Services Unit (ASU) 03 = Operational Services Unit (OSU) 04 = Institutional Services Unit (ISU) 05 = Professional, Scientific & Technical (PS&T)* 06 = Management/Confidential (M/C)* 47 = Division of Military & Naval Affairs (DMNA)</p> <p>Other _____</p> <p>* As space permits.</p> <p>Non-state CSEA-represented Employee – If Local Government, School District, State Authority, or Private Sector CSEA-represented employee, check here <input type="checkbox"/></p>	Current Job Title	Grade
	Name of Agency or Organization	
	Facility	
	Day Phone	
	Email Address (Must provide at least one)	

Home:
Work:

Reasonable Accommodation: All participants are welcome. If you have a disability and need an accommodation, check here . A Partnership staff member will contact you for further information.

COURSE INFORMATION

Course Title	Date	SLMS Class Code
1.		
2.		
3.		
4.		

SUPERVISOR APPROVAL

By signing this application I grant this employee release time, without charge to leave credits, to attend the course(s).

Supervisor Name (Print or Type)	Supervisor Signature	
Supervisor Email	Supervisor Phone Number	Date

Email to: learning@nyscseapartnership.org. Fax to: (518) 486-1989 or (518) 473-0056. Or mail to: NYS & CSEA Partnership
Corporate Plaza East – Suite 502, 240 Washington Ave. Ext., Albany, NY 12203

NOTE: Course registration deadlines are approximately two weeks before the first day of the class.