1. Opening Remarks/Review of Meeting Minutes

An announcement was made that Larry Enoch is retiring and this would be his final meeting. The minutes from the September 10, 2014 were distributed.

2. Training Presentation – Reliable Safety and Health Websites

Larry Enoch gave a presentation that covered useful safety and health websites and information on how to recognize legitimate websites. A complete list of web links will be emailed to the committee members.
3. Hearing Conservation Presentation

John VanRaalte of the NYS Occupational Health Clinic gave a presentation on the effects of noise on hearing and the importance of documenting hearing loss. Elements of an effective hearing conservation program in the workplace were covered, including acceptable permissible exposure limits, noise monitoring, hearing protection, testing, evaluating audiograms, and training. Source of this PowerPoint presentation and the accompanying PDF documents can be viewed at http://bfa.sdsu.edu/ehs/hear.htm. OSHA’s website on the hearing conservation can be found at https://www.osha.gov/dts/osta/otm/noise/hcp/index.html/

4. How to Roll-out/Market the Existing Slips, Trips, and Falls Webinar Training

Committee members were asked for their suggestions on how to get the word out to committees and how best to schedule and roll out this training.

One of the most prevalent problems identified is lack of access to computers and sufficient time to take the course (approximately 45 minutes to an hour).

Committee members agreed that face-to-face training works best versus webinar format.

Mary Lanzi (DEC) and Paul Blujus (NYS Veterans Home @ Batavia) will put this topic on their safety and health labor/management agendas to see if there is interest in taking the training.

It was suggested that Jonathan Rosen present this training at a future statewide committee meeting so that the committee members can become familiar with the content and be better able to market the training.

5. Sub-Committee Meetings/Report-Back/Feedback

The sub-committees (Workers Compensation, Training, and Communications) met amongst themselves to continue development of their projects and reported back to the full committee. Minutes of the sub-committee meetings are attached.

Meeting Adjourned

Next Meeting: Will advise. To be determined.
NYS & CSEA STATEWIDE SAFETY AND HEALTH
LABOR/MANAGEMENT COMMITTEE

December 3, 2014
Meeting Minutes

Sub-Committee: Communications

Date: December 3, 2014

Attendees: Yvette Malave-Diaz, Matt Kozak, John Laveglia, John Suchy, Larry Enoch, Caroline Melkonian

Recorder: Matt Kozak
Facilitator: Yvette Malave-Diaz

<table>
<thead>
<tr>
<th>Topic</th>
<th>Responsibility</th>
<th>Decision</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>Explored communication</td>
<td>Yvette</td>
<td>Invite the Partnership field staff to the Communications Sub-Committee meeting to get feedback due to their relationships in the field.</td>
<td>Before next subcommittee meeting.</td>
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<tr>
<td>strategies</td>
<td></td>
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<tr>
<td>Promoting safety and health</td>
<td>Caroline</td>
<td>Have a discussion with Jeannine to promote the safety and health program similar to other program areas in which they have had success.</td>
<td>As soon as possible.</td>
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<tr>
<td>programs</td>
<td></td>
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<tr>
<td>Slips, Trip &amp; Falls</td>
<td>Yvette and Matt</td>
<td>Speak with co-chairs about having the entire Art. 15 statewide committee to take webinar to better promote the training.</td>
<td>Discuss at next Partnership planning meeting on 12/19.</td>
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<tr>
<td>Webinar</td>
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Note: Targeting DHR’s and training directors along with CSEA leadership is the most reliable way to promote partnership programming.
Sub-Committee: Combined Workers Compensation and Training Sub-Committees

Date: December 3, 2014

Attendees: Pete Niznik, Paul Blujus, Sue Sample-Brown, John Lefebvre, Mary Lanzi, Colleen Hosie, Brian Thomas, Jeannine Morell, Janet Foley

Facilitator: Janet Foley

Recorder: Colleen Hosie

<table>
<thead>
<tr>
<th>Topic</th>
<th>Responsibility</th>
<th>Decision/Next Step</th>
<th>When</th>
</tr>
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<tbody>
<tr>
<td>Back Injury Training</td>
<td>Workers Comp.</td>
<td>3-Hour Course (classroom)</td>
<td>Slated to begin in January-development.</td>
</tr>
<tr>
<td>Overtime</td>
<td>Jeannine will see if grants will pay for overtime.</td>
<td></td>
<td>At next meeting.</td>
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<tr>
<td>Ergonomics Assessor Training</td>
<td>Partnership will follow-up on website and letters.</td>
<td></td>
<td>Available now.</td>
</tr>
</tbody>
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**Notes:**

Train-the-Trainer - Use a consultant - Continue discussion